### OFFICE OF THE DIRECTOR BUILDING CENTRE JAMMU

# **CITIZENS' CHARTER**

#### 1. INTRODUCTION

**Building Centre Jammu** was established in the year 1992-93 with grant-in-aid assistance of Rs. 2.00 lakh and technical support from HUDCO with matching grant from State Government. The Centre has been registered under Societies Act No. VI- 1998 (1941 A.D.) vide no. 1668-S dated 5<sup>th</sup> March 1990. This Centre has been set up at lower Roop Nagar, Muthi, Jammu in 6.25 kanals of land allotted by JDA.

#### 2. VISION:

The Building Centre Jammu has been working for Research and Development of cost effective technologies /materials which not only is environment friendly but creates jobs for may unemployed youth in construction industries. Over the Years Building Centre has established a good infrastructure for dissemination of promoting technology developed by using locally available raw materials. The Centre is working hard to achieve the aim of providing cost effective technology to the common masses.

#### 3. MISSION:

The Aims & Objectives of the Centre are as:-

- Collection and dissemination of information on various low cost technologies developed by various institutions.
- Undertaking field studies for development of appropriate low cost building materials and for ensuring cost effectiveness in building construction.
- Providing assistance for development of entrepreneurship in manufacture, use and marketing of low cost building components.
- Training of artisan and other persons already engaged in or wanting to work in construction industry. Mobilization of groups of masons, carpenters and other construction workers for undertaking low cost housing construction activities and providing assistance to them.
- Development of construction design matching with the technologies relevant to the local needs.
- Demonstration of low cost house building technologies.
- Standardization of modular construction practices and development of testing and quality control facilities.
- Undertaking construction works for imparting practical training to trainees of Centre.
- To undertake such other activities as may be found essential or conductive to better realization of above mentioned aims and objectives of the Society.

### 4. PRESENT ACTIVITIES & TECHNOLOGY AVAILABLE FOR CONSTRUCTION:

Various components of walling, roofing, finishing materials and technologies have been developed by Building Centre Jammu. The Centre has developed the following materials through its production Centre and is as under:-

- Rat trap bond in standard 9" thick wall.
- C.C. walling in 4", 6" & 7½" thick
- Hollow Blocks of size 12"x 8"x 6".
- Cement concrete Bricks of Various sizes/Designs.
- Cement concrete tiles & Pavers (various sizes)
- Cement concrete drain (various sizes).
- Kerb stones (various sizes).
- R.C.C. Drain covers/slabs of various sizes.
- Garden/Driveway Pavers.
- Pre casted beams of various sizes.

Further to highlight that above products are cost effective and environmental friendly and meeting quality standards. They are substantially being used in construction of lanes, drains, pavement & boundary walls and in housing both in public as well as private sectors. By using such technologies/materials there would be cost saving in between 20 to 30%.

# 5. PUBLICITY & PROMOTING MATERIALS/ TECHNOLOGY:

In order to further strengthening the Building Centre activities and to promote the cost effective environmental friendly locally available building materials and technologies as well as more general awareness to the common masses would be focused more. New research on developing the further products would be initiated.

#### 6. DETAILS OF CUSTOMERS, CLIENTS & USERS:

Building Centre Jammu is providing Technologies & Cost Effective Building Materials to the Govt. Deptt./Agencies Like PWD (R&B), PDD, Tourism, Agriculture Department, Estate Department, Police Housing Corporation, Urban Local Bodies, Jammu Municipal Corporation, Jammu Development Authority, JK Housing Board and other NGOs.

#### 7. ORGANIZE TRAINING PROGRAMMES & SEMINORS

Building Centre Jammu Conducted various training Programmes, workshops, Exhibitions & Seminars on Cost Effective Housing Technology and Building Materials with Engineering, Architects, Technocrats, Masons and other Skilled & Un-Skilled workers.

## 8. PARTICIPATION IN EXHIBITIONS/TRADE FAIRS:

Building Centre Jammu's developed materials/technologies has been widely appreciated in number of exhibitions/Seminars and has received number of Gold & Outstanding performance awards at the Indian international Trade fairs, New Delhi.

## 9. EXPECTATIONS FROM THE CITIZEN/CLIENT:

Citizens today expect more transparent/accessible & responsive services from the public sector and as per the demand of clients/users Building Centre Jammu is trying to produce good quality materials as per their expectations Proper professional involvement through adoption of modern Project management practices can go a long way in Improving.

### 10.ORGANIZATIONAL STRUCTURE OF BUILDING CENTRE JAMMU:

# A. PRESENT BOARD OF DIRECTORS (MANAGEMENT)

a)	Hon'ble Advisor	(B)	to Lieutenant Governor	-Chairman
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b) Principal Secretary to Government H&UDDVic	e-Chairman
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e)	Managing Director, J&K Housing Board.	-Member

f)	Director, Local Bodies, Jammu.	-Member

g) Director, (P&S), H&UDD.	-Member
h) Director Finance, H&UDD.	-Member

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i)	Chief Architect, J&K.	-Member
i)	Director, Rural Development, Jammu.	-Member

j) Director, Rural Development, Jammu.		-Member
k)	Chief Engineer, Designs Directorate.	-Member

) Chief Towner Planner, Jammu.	-Member
m) Regional Chief (North), HUDCO.	-Member

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n) One representative of CBRI, Roorkee.	-Member

o) Director, Building Centre, Jammu. -Member/Secretary

(Ar. Harinder Arora)
Director

Building Centre, Jammu

NO: BCJ/2021/06/73 Dated: 21/06/2021